19 JUL 1988

MEMORANDUM FOR: Deputy Director of Information Technology

STAT   FROM:

Deputy Director of Personnel for
Compensation, Automation and Planning

SUBJECT: Additional Office of Personnel/Distributed
                  Operating Support (OP/DOS) Positions and Staffing

STAT   1. This memorandum formalizes your agreement with [   ] to
increase OP/DOS by three positions and personnel in order to provide program
maintenance and enhancement support for ELECTAS, RETIREMENT, ICARE, and THRIFT.

        2. Office of Information Technology (OIT) is completing development and
implementation of four new personnel systems. Once accepted, these systems
will require maintenance and enhancement support during the life cycle of the
project. An analysis by OP and OIT personnel concluded that three full-time
programmers will be required to support these needs. Currently OP/DOS
contains 21 positions, 11 contributed by OP and 10 by OIT. The three new
positions will be contributed, two from OIT and one from OP, for a total DOS
complement of 24. The slots required for these positions are:

                        OIT: GS-13
                               GS-11
                        OP: GS-12

STAT   3. I would like for [   ] to contact [   ] in our Career
Management Office to complete the transfer of positions to the OP staffing
complement and conversion of the GS-12 position to the MZ career subgroup.
Thanks for your assistance and cooperation.

STAT